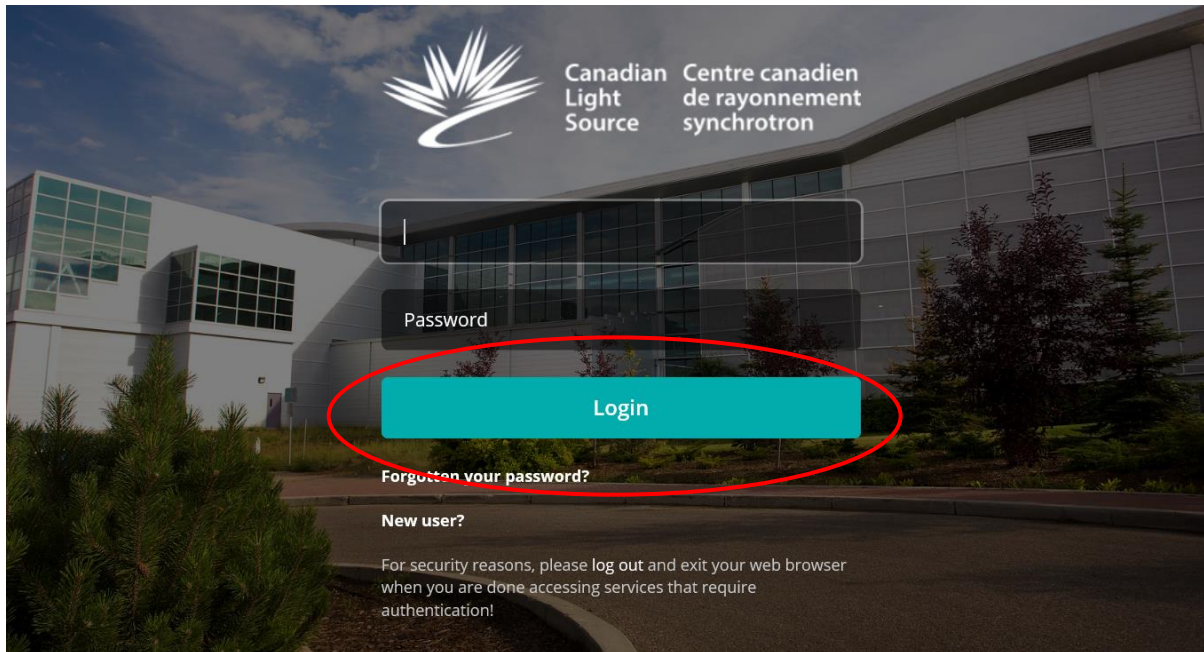


Submit a beamtime request against your active project

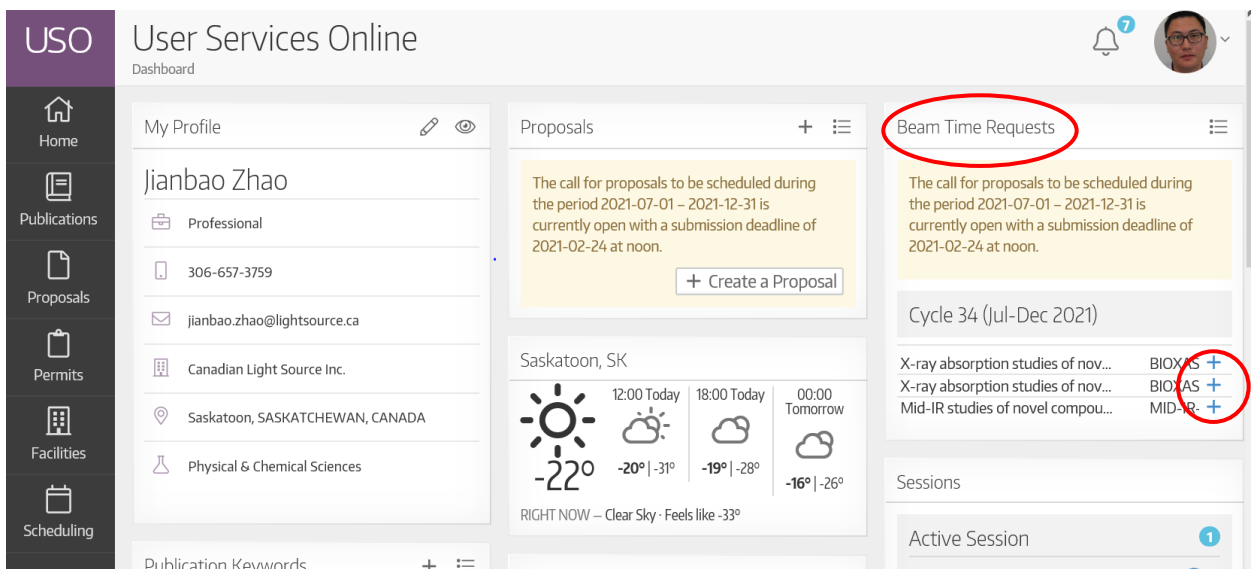
Dear CLS Users,

Please follow the steps below to complete the beamtime request for beamline Far-IR.

Step 1: During a call for proposals, you can submit a beamtime request through the CLS User Portal at [here](#).



Step 2: On the Log On page above, put your username and enter your password. (If you don't know your username or password, contact [beamline staff](#)). Login to the CLS User Services Online. Now you should be able to see the USO dashboard below.



Step 3: On the USO dashboard, the upper right corner shows an area for beamtime request. Click the “+” right after your active project title and beamline (FAR-IR) for the coming cycle and then pop up a beamtime request form. See below.

BIOXAS-SIDE – 31G10392~Pravica–X-ray absorption studies of novel compounds synthesized at extreme conditions

Number of shifts requested *:

Justification *:

Please justify the number of shifts requested

Comments *:

Describe specific requirements that might be relevant when scheduling your beamtime.

Preferred Dates:

Undesirable Dates:

Step 4: Fill in the required fields on the form (The form should be simple to fill in). Click the “Submit Beamtime Request” button and it is all done!

Please do not hesitate to let us know if you have any problems, questions or comments.